



Position Announcement
Health & Food Justice Intern
March 2024

Organizational Information:

At Every Texan, we envision a Texas where people of all backgrounds can contribute to and share in the prosperity of our state. Unfortunately, not all Texans can access the conditions they need to thrive. We believe one of the most effective ways to advance social justice is to strengthen public policy. We are deeply committed to policy solutions that advance racial, ethnic, and gender equity, expanding opportunity *for every Texan*. You can learn more about our work at everytexan.org.

Every Texan is an equal opportunity employer committed to inclusive hiring and dedicated to diversity in our work and staff. We do not discriminate in employment opportunities or practices based on actual or perceived race, color, religion, national origin, sex, age, marital status, sexual orientation, gender identity or expression, pregnancy, childbirth or related medical conditions, veteran status, uniform service member status, disability, or any other characteristic protected by law. Women, people of color (including multilingual and multicultural individuals), LGBTQ+ persons, and people with disabilities are encouraged to apply.

Every Texan is a proudly unionized workplace.

Position Summary:

Every Texan seeks a dynamic graduate or undergraduate student intern from May 2024 through May 2025. This position will be eligible for remote work within Texas. The intern will work with our Health & Food Justice team members to ensure that no Texan goes hungry, and all Texans have access to quality affordable health care and needed public benefits.

The internship entails engaging with Every Texan's coalition network, executing campaigns, and providing administrative support. Specifically, this intern has a significant facilitation role in the statewide [Children's Health Coverage Coalition](#) (CHCC) and its Outreach and Eligibility Technical Assistance workgroup and meetings. In addition, the intern may provide more limited support for activities and communications of the [Cover Texas Now Coalition](#). Because these coalitions operate year-round, the ideal intern will be able to continue through May 2025 (subject to ongoing availability of funding).

The intern may also support work related to school meal access, SNAP, other nutrition programs, and enhanced support for kinship caregiver families (kids being raised by relatives other than their parents).



Roles and Responsibilities:

- Assist with outreach to educate Texans about various health and food programs.
- Research and author a project related to improving food security (with team member supervision).
- Assist team members with coordinating and planning meetings with the CHCC meeting chairs and speakers from multiple other organizations.
- Attend CHCC monthly meetings to take minutes and be responsible for soliciting input for, drafting, and sending regular communications to the CHCC's listserv.
- Assist the chairperson of the CHCC's Outreach and Eligibility Technical Assistance workgroup with bi-monthly meeting planning, logistics, and communications.
- Assist team members with other policy and data analysis related to public insurance, health reforms, and/or nutrition policy as needed.
- Interns are encouraged to author/joint-author blog posts or other agreed-upon research products related to our policy topics.
- Assist with other necessary tasks as they arise.

If the intern requests, we will work with them to identify an area of health or nutrition policy research that is relevant to Every Texan's work and coordinated with the intern's academic goals in which they can engage.

The ideal candidate will be prepared to proactively seek out the guidance they need from the Health & Food Justice policy staff in our busy and sometimes hectic workplace. We encourage the intern to be an active partner in our team's work and the Children's Health Coverage Coalition leadership.

Required Qualifications

Every Texan interns must be a current undergraduate at a higher education institution, or a graduate student with a demonstrated interest in health policy, nutrition and basic needs policy, and/or coalition building preferred.

- Interns must be based in Texas.
- The internship is open to international students with temporary employment authorization.

Status:

- Part-time (15-20 hours a week)
- May 2024 to May 2025, subject to ongoing availability of funding and determined for each academic term (Summer, Fall, Spring)
- This position is eligible for remote work for Texas-based students



Compensation: This position is funded at \$15/hour and has a target start date of **May 2024**. As a temporary employee, interns are entitled to Every Texan's paid holidays if a holiday falls on a day they would otherwise have worked and accrue sick leave based on hours worked. Interns are not entitled to any other employee benefits, including vacation leave, health and life insurance, and employer-sponsored pension. Interns will be paid in accordance with Every Texan's normal payroll practices and be subject to the usual, required withholding.

To apply: Please email (subject line: **Health & Food Justice Internship, Surname**) a cover letter and resume to apply@everytexan.org by **April 21, 2024**. The cover letter should describe your interest in the position and include an explanation of your connection to our mission. Please be sure to include whether you are able to accept an extended internship through May 2025 if offered, confirmation that you will be a higher education student for the duration of the internship, and that you are Texas-based. Please email applications with attachments in Microsoft Word or PDF format only. We do not accept phone inquiries regarding the position. Thank you!

Every Texan is an Equal Opportunity Employer