



Position Announcement
Texas Health & Food Justice Internship
August 2023

Organizational Information:

At Every Texan, we envision a Texas where people of all backgrounds can contribute to and share in the prosperity of our state. Unfortunately, not all Texans can access the conditions they need to thrive. We believe one of the most effective ways to advance social justice is to strengthen public policy. We are deeply committed to policy solutions that advance racial, ethnic, and gender equity, expanding opportunity *for every Texan*. You can learn more about our work at everytexan.org.

Every Texan is an equal opportunity employer committed to inclusive hiring and dedicated to diversity in our work and staff. We do not discriminate in employment opportunities or practices based on actual or perceived race, color, religion, national origin, sex, age, marital status, sexual orientation, gender identity or expression, pregnancy, childbirth or related medical conditions, veteran status, uniform service member status, disability, or any other characteristic protected by law. Women, people of color (including multilingual and multicultural individuals), LGBTQ+ persons, and people with disabilities are encouraged to apply.

Every Texan is a proudly unionized workplace.

Internship Summary:

Every Texan seeks a dynamic graduate or undergraduate student intern starting September 2023 and continuing through May 2024 (subject to ongoing availability of funding). **This position will be eligible for remote work from within Texas.**

The intern will work with Every Texan Health & Food Justice team members to support work to ensure that no Texan goes hungry and all Texans have access to quality affordable health care, and needed public benefits.

The internship entails a significant amount of nonprofit/coalition/campaign administration and support duties; specifically, facilitation of the statewide Children's Health Coverage Coalition (CHCC, see <http://www.texaschip.org/>) and its Outreach and Eligibility Technical Assistance workgroup and meetings. In addition, the intern may provide more limited support as assigned for activities and communications of the Cover Texas Now Coalition (<https://covertexasnow.org/>). **Because these coalitions operate year-round, the ideal successful intern will be able to continue through May 2024** (subject to ongoing availability of funding).



The intern will also support work related to access to school meals, SNAP and other nutrition programs, and enhanced support for kinship caregiver families (kids being raised by relatives other than their parents).

Roles and Responsibilities:

This intern will:

- Assist with outreach to educate schools and families about various federal nutrition programs
- Research and author a project related to improving food security (team member supervision)
- Assist team members with coordinating meeting planning with CHC Coalition meeting chairs and speakers housed in multiple organizations
- Attend CHCC monthly meetings to take minutes and be responsible for soliciting input for, drafting, and sending regular communications to the CHCC's listserv
- Assist the chairperson of the CHCC's Outreach and Eligibility Technical Assistance workgroup with bi-monthly meeting planning logistics and communications
- Assist team members with other policy and data analysis as needed related to public insurance, and health reforms, and/or nutrition policy
- Be encouraged to author or joint-author blog posts or other agreed-on research products on related policy topics
- Assist with other necessary tasks as they arise

If the intern requests, we will work with them to identify an area of health or nutrition policy research that is *relevant to Every Texan's work* and coordinated with the intern's academic goals in which they can engage.

As Every Texan does not employ any dedicated clerical staff, interns (and policy staff alike) are expected to do their own clerical work and on occasion help out with team preparations for events, etc.

The ideal candidate will be prepared to proactively seek out the guidance they need from the Health & Food Justice policy staff in our busy and sometimes hectic workplace. We encourage the intern to be an active partner in our team's work and the Children's Health Coverage Coalition leadership.

Required Qualifications

- Interns at Every Texan must be current students at a higher education institution (not recent graduates)
- Graduate students with a demonstrated interest in health policy, nutrition and basic needs policy, and/or coalition building are preferred
- Open to international students with temporary employment authorization
- Interns must be based in Texas



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Status:

- Part-time –15-20 hours a week from September 2023 to May 2024, subject to ongoing availability of funding and determined for each academic term (Fall, Spring).

Compensation: This position is funded at \$15/hour and has a target state date of September, 2023. As a temporary employee, an intern is entitled to Every Texan's paid holidays if a holiday falls on a day they would otherwise have worked and accrue sick leave based on hours worked. Interns are not entitled to any other employee benefits such as vacation leave, health and life insurance, and employer-sponsored pension. Intern will be paid in accordance with Every Texan's normal payroll practices and will be subject to the usual, required withholding.

Location: This position is eligible for remote work for Texas-based students.

To apply: Please email a cover letter describing your interest in this internship and resume to apply@everytexan.org by **Sunday, August 20th**. Include "Health & Food Justice Internship" and your surname in the subject line of your email, and please be sure to include in your cover letter whether you are able to accept an extended internship through May 2024 if offered, confirmation that you will be a higher education student for the duration of the internship, and that you are Texas-based. Please email applications with attachments in Microsoft Word or PDF format only. We do not accept phone inquiries regarding the position. Thank you!

Every Texan is an Equal Opportunity Employer